Building Information Modelling (BIM) policy statement

Increasingly, the projects Keltbray are interested in competing for are of a scale that *requires* a BIM deliverable. Rather than developing one process for BIM projects, and maintaining another separate process for non-BIM projects, Keltbray are committed to establishing a consistent approach towards Building Information Modelling (BIM) on *all* projects, regardless of potential contractual obligations.

Keltbray recognise the benefits and opportunities to developing our BIM integration, including but not limited to, the following:

- No need to start from scratch. These projects come with well-established building models as part of the brief. This allows us to hit-the-ground-running when a project comes through the door.
- Seeing the full picture. Having a complete understanding of the context, spatially and programmatically, informs our approach to solutions.
- Maintaining one source of information. This allows us to consolidate the current thinking across the team, encouraging collaboration between design, commercial and operations.
- Improved visual presentations. Visualisers can invest more time in developing our presentation imagery, rather than modelling elements of the proposal.

As such, Keltbray commits to the following Policy Principles:

1. BIM Integration: BIM will be integrated into all projects from the planning stage through to construction and facility management. BIM must be an integral part of our workflow to enhance collaboration and data-driven decision-making.
2. Standardized BIM Protocols: We will adhere to standardized BIM protocols, ensuring consistency in data exchange, model development, and file formats.
3. Collaboration & Training: Training will be made available to all team members to effectively utilize BIM tools and methodologies. Collaborative working practices will be promoted to ensure seamless information sharing among all project stakeholders.
4. Client Engagement: Our client's BIM requirements will be adhered to, where possible tailoring our approach to meet their specific needs & BIM deliverables.
5. Appointed Party Information: Any Appointed Party or Task Team will be given a BIM Execution Plan (BEP) as part of their contractual obligations, ensuring any information complies with our client's requirements.
6. Data Security and Integrity: We will implement robust data security measures to protect sensitive project information. Regular backups and data management protocols will be in place to ensure data integrity throughout the project lifecycle.
7. Industry Compliance & Continuous Improvement: Our BIM practices will adhere to relevant UK industry standards, including those set by the UK BIM Framework (e.g. ISO 19650). We will stay up to date with emerging BIM guidelines and best practices, encouraging continual improvement at an individual level.

This BIM policy reflects not only our *aspiration*, but our *commitment* to harnessing digital innovation & efficiency, promoting transparency and collaboration while delivering high-quality projects for our clients.

Keltbray and its management team fully support this policy and are committed to provide competent personnel and financial resources to implement it. This policy statement shall be reviewed annually by all interested parties.

All Keltbray policies are available on the Keltbray Business Management System. New employees are briefed on the use of the Business Management System and locations of the Keltbray policies and any reviews or key changes in the policies are advised to employees.



Peter Burnside
Chief Executive Officer

Last review date: June 2026
Next review date: June 2027